

Urbana Recreation Council

Monthly Meeting Agenda

February 13, 2025

In attendance:

guests:

Motion to begin XXpm (X/X)

Reports of officers, boards, and standing committees-

Acting President

- i. Bylaw/policy revision/code of conduct revisions - in process, updates, discussion
 - ii. Incident reports - reports from commissioners of any injuries in January?
- b. Acting Vice President
 - i. By-laws revision and updates - in process
 - ii. Standardized codes of conduct - in process
- c. Treasurer / Treasurer's Report-
- d. Secretary-
 - i. URC scholarship - sent to UHS on February 4th for inclusion in their newsletter and advertise on the website & social media, applications close 4/30, will vote on applicants at May monthly meeting
 - ii. Updated images for URC logo - vote on images provided via email (tabled to March meeting)
 - iii. creating a platinum and/or diamond level for corporate sponsors, ideas/suggestions, can we accommodate logos on uniforms, what are the associated costs?
 - iv. Juan Joval - social media coordinator, interested in knowing more, has access to FB business account, but not currently in a URC board position & unaware that he was listed as such
 - v. working with Jessica Aiello to determine next steps for accessibility meeting
- e. At-Large - (position currently open)
- f. Parks and Rec-
- g. Youth liaison for Boosters -

- i. Booster meetings will be held the last Monday of February (2/24) at 6:30pm at either UHS or the library
 - ii. Spring sports start March 1st, games begin mid-March
- h. Website Administrator/Team Snap -
 - i. Corporate Amazon non-profit account (compliant with the IRS from a tax exempt perspective)
 - ii. Better controls and enterprise email accounts - mobile functionality and storage capacity
 - iii. urbanayouthfootball.com domain was transferred to GoDaddy and redirection to the URC football page is complete.
 - iv. Front page has been updated to remove expiring/expired registrations.
 - v. **TeamSnap updates:** open item for Julie to resolve deposit account issues for Lacrosse, Wrestling and Travel softball.
- 2. Program commissioners-
 - a. Baseball & Softball- no updates
 - Travel Baseball: all teams in winter workouts
 - b. Basketball-
 - i. rec season ends next week, tournament play begins
 - ii. Mid-maryland girls go to end of February, boys start playoffs in March
 - iii. Corey Speikes and Mark Spotts are working on Spring basketball
 - c. Cheer –
 - i. 3 coaches will not be returning for the 2025 season. Have set up intake form for interest but will not make any coaching decisions until closer to the close of registration. We are in need of 2 coaches for MPD2, 1 for MPD1 and 1 for PD2.
 - ii. Working on registration package offerings and fees. Registration is opening early April and closing mid-May. Have some dates planned for fittings and season kick off but need to determine if Football and Poms wish to align on banquet dates to gain some cost efficiencies with event planner.
 - d. Field Hockey- no update
 - e. Football-
 - i. Working on getting the Fannie Mae field - updates?
 - f. Lacrosse-
 - i. registration is great, all is going well in the new league, got a good number of fields from FCPR

g. POMS-

i.

h. Wrestling-

i. 3rd place in MJWL in the dual championship

i. Boy Scouts

i. Boy scouts rebranded to Scouting America on 2/8/2025, which was the organizations 115th anniversary

ii. Pinewood Derby/Chili Cook Off held at the end of February

Special Committee reports-

4. Special orders (Important business previously designated for consideration at this meeting)-

a.

5. Unfinished business and general orders

3. New business-

a. Emergency Action Plans

b. Gym space challenges

i. Sarge is going out of business, his space is \$12,000/month, some are looking at how they could utilize the space as a multi-sport space, but the cost is so high it's challenging to figure out how to make it work.

c. By laws revisions

d. Administrative access controls for email that a single administrator can set up and revoke access much like in corporate environments. This would require anyone doing business on behalf of the URC to use a managed mailbox and no one is to use their personal email accounts. All users assigned a mailbox must agree to standard acceptable use policy when acting on behalf of the organization.

i. Option 1: Zoho Mail Lite/Premium: urbanareccouncil.com domain managed account with programs getting a designated mailbox, such as cheer@urbanareccouncil.com OR multiple managed domains, such as president@urbanareccouncil.com and jay@urbanayouthfootball.com, juli@urbanacheer.com all under one account. Depending on the needs of the program, there is an ability to mix and match subscription levels for storage capacity, attachment limits, etc. Otherwise, we can all choose the same licensing structure. This will have native mobile app access. Mail Premium has up to 50GB of storage in mail and 50GB of retention storage per USER. Cost is \$4/user/month at regular price with 1 year commitment. Will need to contact sales for non-profit pricing. If additional storage is required, then we would need to explore the enterprise option, which does have the ability to migrate Google mailboxes and integrate with Workspace.

- ii. Option 2: Google Workspace Business Starter license: basically the same as above but you cannot mix and match subscription levels. They have a pooled storage license feature, so each user adds 30GB to the pool. Cost is \$7/user/month with 1 year commitment.
- e. Amazon tax exempt purchasing for IRS tax compliance: Currently program administrators are using personal Prime accounts to make purchases, using their URC credit card and paying taxes on those purchases. In order to be IRS compliant, purchases made should be tax exempt.
 - i. Option 1: Set up a single account with Amazon's tax exempt program or add Business Prime Duo using URC's tax exempt ID. This will allow a single account to make tax-exempt purchases. The cons to this option is that it doesn't include Prime membership benefits and a single account owner will need to manage all purchases. I highly recommend we do not even consider sharing access to this account for a multitude of reasons.
 - ii. Option 2: Set up Amazon Prime for non-profits business account, and enroll in the tax exempt program (ATEP). Will require Business Prime membership but at a discount. For Essentials plan, up to 3 users for \$129/year. For the Small plan, pricing is \$349/year for up to 10 users. Can manage user access and create policies that prevent purchases from merchants that do not participate in the ATEP.

Motion to Adjourn XXpm (X/X)