

Urbana Recreation Council

Monthly Meeting Agenda

June 12, 2025

In attendance:

guests:

Motion to begin: XXpm (XX/XX)

Reports of officers, boards, and standing committees-

Acting President

- i. Bylaw revisions - FCPR recommended removal of the following statement “The council is recognized by the Frederick County Board of County commissioners as a voluntary arm of the Frederick County division of parks and recreations and will operate according to the advice of the division.”

- 1. [URBANA RECREATION COUNCIL Bylaw Revision 2025s](#)

- ii. Appeals policy - updated with changes voted on March 2025

- 1. [Urbana Recreation Council \(URC\) Appeal Policy and Procedure - updated 4/2025](#)

- iii. Revisions of URC Constitution, Complaint escalation policy and review of items to standardize - ongoing

- 1. [URC-Constitution.pdf](#)

- 2. [Complaint Escalation Policy](#)

- 3. [Items to Standardize](#)

- iv. Incident reports - reports from commissioners of any injuries in May/June?

- 1.

b. Acting Vice President

- i. Standardized codes of conduct - please review working document

- 1. [Proposed code of conduct 25](#) - not sure who created this, but can use as a starting point

c. Treasurer / Treasurer’s Report-

- i. updated COI due to FCPR by 7/1

d. Secretary-

- i. Updated images for URC logo - Manda?

e. At-Large - welcome Tommy Fautrel

- f. Parks and Rec-
 - g. Youth liaison for Boosters -
 - i. New positions (meeting 6/17 for official vote)
 - h. Website Administrator/Team Snap -
 - i. Corporate Amazon non-profit account (compliant with the IRS from a tax exempt perspective) - in process, invites have been sent out
 - ii. Use of Google workspace - working on transferring data
 - iii. **TeamSnap updates:**
 - 1. Resolved prior deposit account issue for Wrestling and Football. Need Travel Softball and Field Hockey resolved.
 - i. Social Media -
 - j. Accessibility -
 - i. please add urcaccessibility@gmail.com to all communication
 - ii. [URC Accessibility Policy Working Document](#)
 - 1. tracking form for all requests, need to vote on this
2. Program commissioners-
- a. Baseball & Softball-
 - i. Travel Baseball:
 - b. Basketball-
 - c. Cheer –
 - i.
 - d. Field Hockey-
 - e. Football-
 - f. Lacrosse-
 - i. UHS camps were last week and went well. Girls were low numbers likely due to the club season kicking off for them. Boys had about 80 registered.
 - ii. LOUYAA has a club program they opened to “public” and several URC kids went to play for summer, possibly fall. Per LOUYAA commissioner this isn’t a goal to keep the URC kids for rec, solely to benefit the club portion (Tribe Select). Will continue to monitor this to ensure URC retention.

iii. I (Nicole) will have account reconciliation done by July 1st for the season. Julie can you send excel or would you like me to just export my own?

iv. Mike Solomon will continue to transition into Commissioner role with Nicole D. as a support role 2026 season

g. POMS-

h. Wrestling-

i. Boy Scouts -

Special Committee reports-

4. Special orders (Important business previously designated for consideration at this meeting)-

a.

5. Unfinished business and general orders

a.

3. New business-

a. Emergency Action Plans

b. Gym space challenges

Motion to Adjourn: XXpm (XX/XX)