

## *Urbana Recreation Council*

### Monthly Meeting Minutes

November 14, 2024, Sugarloaf Elementary School, 8:00 pm

In attendance: Lisa Carr (URC president), Clint Touart (URC vice president and URC wrestling commissioner), Nicole Dietrichson (URC lacrosse commissioner), Jay Cross (URC football commissioner), Matt Hettiger, Nick Georgilas, Kumi Kobayashi, Mike Soloman, and Keith Tapley (FCPR representative)

Absent: Julie Ahdoot (URC treasurer), Joe Parisi (URC basketball commissioner), Julia Wu (URC webmaster and URC cheer commissioner), Phil Keaufaver (FCPR rep), Kelli Fox (URC poms commissioner), and Elizabeth Petrolle (URC secretary)

Guest: Tien Milor (UHS Boosters secretary, covering for Elizabeth)

Motion to begin: 8:02 pm (Lisa/Nicole)

Motion to approve October minutes: not completed

#### 1. Reports of officers, boards, and standing committees

##### a. President

i. Updated images for URC logo: Lisa is still looking for feedback and requests that officers/board/committee members review the images and send her comments.

ii. First aid course in November: Open to all coaches. Not currently able to pay for this one, but hope to with sponsorships in the future. Clint has given Jordan who is handling scheduling, dates that work for the wrestling program. Urbana HVAC gave a \$500 sponsorship a couple of weeks ago.

iii. Lisa recommended that if there is new business, put it on the agenda but more importantly flag it to the board so that the board can prepare to address it and be productive during meetings. For example, she mentioned that the board talked about background checks extensively but did not get anywhere.

##### a. Complaint escalation policy

iv. Sponsoring Boy Scouts troop: Lisa reported that the board was contacted by a Boy Scouts troop to sponsor them (troops need community sponsors). The person said that URC has sponsored them in the past (10 years ago and agreement lasted for 10 years). Lisa did some research and was told by FCPR and former URC board member (Eric Schultz) that they don't think it's a good idea now, but she wants to get everyone's

feedback. URC bylaws aren't compatible. In addition, troop members participated in URC in the past, but they have not been represented for years now. Lisa will invite the person to the next URC meeting in December to give him an opportunity to present his proposal.

v. Lisa is working with FCPS paramedics on emergency action plans.

vi. Lisa would like to have volunteers serve as first aid coordinator (to coordinate first aid certifications), interpreter coordinator (to field requests for interpreters), fundraising coordinator (to raise money for first aid course for coaches), and social media coordinator (graphic design). She recommends that each commissioner identify two volunteers who could fill these roles.

b. Vice President

i. Bylaws revision and updates: Lisa reported that the bylaws are in review, and the board has been working on this for the past 6 months or so. She is in touch with FCPR to see what the process is.

ii. Standardized codes of conduct

c. Treasurer

i. Taxes due November 15.

d. Secretary

i. Folder for email correspondence and complaints sent to the URC board. Saved emails in URC secretary email.

e. At-large

i. No report.

f. Parks and Rec

i. Next week is the association meeting. Lisa will attend.

g. Youth Liaison for Boosters

i. Middle School Girls Flag Football is playing in a superbowl on Saturday morning 11/16 at Westminster High. Kumi would like to see the youth football team promote the game. There are 10 middle school teams, three of which are Urbana. The Urbana teams did well in this first season of Middle School Girls Flag Football.

- h. Website/TeamSnap
    - i. No report.
- 2. Program commissioners
  - a. Baseball and Softball
    - i. Baseball went fine. Nick is requesting FCPR to put in another door to the cage at the community park. Currently, there is only one door, which is a safety issue. He hasn't heard back from Phil yet.
    - ii. Softball was fine also. Nick stepped down from his role on FCPR softball league.
    - iii. Travel Baseball: no updates
  - b. Basketball
    - i. Going well overall. Just a few issues with gym time, especially gym space at Urbana Elementary.
    - ii. Lisa has a potential referee for basketball and will send the information to Joe.
  - c. Cheer
    - i. No report. Banquet is tonight, so not present.
  - d. Field Hockey
    - i. No report.
  - e. Football
    - i. Closing out the season and getting ready for banquet.
  - f. Lacrosse
    - i. Board meeting on Sunday 11/10 went well.
    - ii. First coaches meeting on 11/24. There are 13/14 returning coaches. Sarge Athletics offered space for coaches meeting as well as other small gatherings, given enough notice.
    - iii. Nicole just received link to apparel store to bring in money before season. Store will launch 11/15 and will be open for 12 days.

iv. There is still a big field issue, so teams will be practicing in the parking lot by the fire hall again this year. There are no home games for the first 4 weeks because there is no field availability. Practice space has been a big problem for the past 3 years. FCPR is opening fields a week later than usual.

v. Registration will open around 12/14.

g. Poms

i. Winter season starts next week, with 52 trying out.

ii. Prepping for banquet on 11/24. Cost is free for athletes and \$30 for one parent.

iii. Pomsurbana email address has not been receiving the "Schooldudemessages" from FCPS Use of Facilities this season. Reached out on how to correct it.

h. Wrestling

i. Season started on 11/6, with 100 kids registered (six of which are girls).

ii. Twenty coaches have been certified.

iii. Clint is working with UHS for reimbursement of charges. UHS charged \$975 for use of cafeteria over the summer for summer camp. The cafeteria was booked but the wrestling program ended up not having to use the space, so the reservation was canceled but still got charged. Being proactive, URC paid the bill when it was received. Nicole recommends to call FCPS and they will work with UHS. It was also recommended that coaches verify all invoices, especially those from UHS, before approving payment. Invoices from UHS should be reviewed first because prices have increased.

iv. Doors can't be propped for security (unauthorized person entered UHS earlier this year). Clint is trying to come up with a solution to this because he and coaches can't constantly be opening the door. He also doesn't want to put families in the position to be liable for opening the door for unauthorized people. It was recommended that families should be notified that doors will be open 10 minutes before practice and 5 minutes after practice. This would be the window to drop off and pick up athletes.

v. Apparel and yard sign stores will be opening up.

3. Special committee reports

a. No report.

4. Special orders (important business previously designated for consideration at this meeting)

- a. No report.
- 5. Unfinished business and general orders
  - a. No report.
- 6. New business
  - a. No new business.

Motion to adjourn: 8:58 pm (Jay/Lisa)