

Urbana Recreation Council

Monthly Meeting Minutes

June 13, 2024 8pm

In attendance: Lisa Carr, president, Clint Touart, vice president/wrestling commissioner, Julie Ahdoot, treasurer, Elizabeth Petrolle, secretary, Julia Wu, webmaster/cheer, Joe Parisi, basketball

Call to order, seconded – 8:09pm (Joe/Clint)

Reading/ correction and approval of the minutes from the last meeting- need to update last month's minutes to add in the email updates sent, will do this and approve at the next meeting

1. Reports of officers, boards, and standing committees-

a. President

- i. By-laws updated -need to convert to a word doc to edit, in process
 - 1. Ethical code of conduct for coaches, commissioners, board of directors with regard to spending
- ii. Interpreters, inclusion/accessibility policy - almost ready to roll out, will be added as a form in team snap to allow families to check off if they need support this season. Still working out what services we will offer, will have a list of interpreters who can help most often pro bono. Each sport will be required to have this form, but we will still continue to work together with commissioners to determine how best to support families in the URC.
- iii. Q2 Survey-coming out soon, discussed how best to adjust and update

b. Vice President

- i. The full list of participants in Team Snap
- ii. Will be meeting with the Team Snap representative to set up everything so he can utilize Team Snap for registration, will work with Julia to get everything moved over and ready
- iii. Julie is waiting for the Lockheed Martin check

c. Treasurer / Treasurer's Report-

- i. end of the year is June 30th, some sports have not reconciled all year
- ii. the most important part of the spreadsheet is the category, this helps her know how to do the taxes
- iii. Everyone at the bank has now left, Julie is working with new people and having to start over, she got a corporate person now assigned to us.
- iv. may want to consider switching from Clover to a new platform

d. Secretary- no updates

e. At-Large- not present

f. **Social Media**- new social media chair Juan Jovel

g. **Webmaster**- Julia Wu is helping ease the transition to Team Snap

i. TeamSnap/Website migration updates:

- New TeamSnap account onboarding has been completed
- URC GoDaddy org account has been set up and urbanareccouncil.com domain has been purchased. Forwarding to new TS site also complete.
- Most program pages built out with exception of Football, Cheer, & Poms. All other programs should review and provide updates/revisions as necessary. Softball/Baseball registration/invitation acceptance/donation payment forms need to be built out before they can be linked to their respective pages.
- Programs that have another TeamSnap or League Lineup account, your websites should sunset gracefully by deleting the site in its entirety so we can maintain a clean online footprint. TeamSnap is supposed to do this for us when existing contracts expire but programs should help the process by deleting their site.
- Programs that have a vanity domain that they wish to forward to the new TeamSnap hosted page (to their specific page) need to transfer domain ownership to the URC GoDaddy account. Please coordinate w/ Julia as transfer requests expire after 10 days and you will need the corresponding email and account number.
<https://www.godaddy.com/help/transfer-my-domain-to-another-godaddy-account-822>.
- Programs without a vanity domain that want one, please reach out to Julia
- For programs with a League Lineup purchased domain, your registrar is Domain People. You will have to coordinate with LL to get this moved over.
- Programs that have services other than DNS, such as email, will need to coordinate a call w/ GoDaddy & Julia/Lisa to migrate the mailbox from the old account to the URC account if they

wish to remain on GoDaddy hosted Office 365 mail. These programs will continue to be responsible for payment of these added services.

h. **Parks and Rec-** not present

i. **Youth liaison for Boosters** - sent via email

- i. Kumi Kobayashi was nominated to be the new youth liaison for 2024-2025. Once she is voted in her contact information will be shared.
- ii. Karin Bauer, UHS AD, is leaving and they're in the process of hiring a new AD. This is where the youth liason will come in to hopefully keep new AD informed on the youth side and continue to build a stronger relationship. Noelle Tepper is still the main poc for fields.
- iii. One ask by the High school is that all URC social media outlets are more clearly labeled as URC vs Urbana to avoid mis tagging and confusion. For example @urclacrosse @urcwrestling @urcfootball @urcgirlsbasketball etc.
- iv. We continue to encourage building relationships with youth coaches/Commissioners and UHS coaches but the liason is here to provide a line of support and contact if any help is needed to plan youth nights, clinics, camps, etc.
- v. Athletic Boosters capital campaign current first priority is the stadium sound system.

2. Program commissioners-

a. **Baseball & Softball-** not present

- i. Travel Baseball:

b. **Basketball-**

- i. Spring league just finished. Mark and Joe have been interviewing coaches for the JV middle school girls team. Varsity girls coach will be last year's JV coach, JV and Varsity boys coaches will remain the same.

c. **Cheer –**

- i. completed fitting, attire has been ordered - getting a uniform, working with the same vendor to get sweatshirts and pants. Will have a spiritwear store which will raise funds for the program.

d. **Field Hockey-**

- i. No commissioner since Kera, FCPR has been running things since then; need to post and try to get a new commissioner – should be an easy job since things are done through FCPR
- e. **Football-** not present
- f. **Lacrosse-** update via email
 - i. We are working on an alternative storage option for equipment. We have a family who is keeping the goals for us over the off season.
 - ii. We are waiting on one last invoice bunch from FCPS and then will be able to finalize all of the season financials. We were able to provide the UHS boys varsity players "state champion" yard signs as a congratulations. Families were very appreciative of the gesture.
 - iii. Hoping to have a few August and fall clinic dates announced by early July. UHS boys lax camp had almost 80 campers for their camp June 3rd-6th. Girls camp is June 24th-27th at UHS.
- g. **POMS-** not present
- h. **Wrestling-**
 - i. bought a new 20x8 ft. trailer, registration was ordered today; new to us mat will be purchased for \$3000 later this month, the trailer will house this mat. Will continue to save for a brand new mat, but this will allow us a second mat until that is purchased.
 - ii. placing a singlet order soon
 - iii. camp will be July 15-19th, UMD will run it @ UHS in the main gym
 - iv. Spring and Summer practices continue, 15-20 kids participate weekly in 4 different locations
 - v. Coaches party June 1st, thanking coaches from this season - went well!
 - vi. working with Julia to get registration up using Team Snap in mid-July
 - vii. Middletown and George Mason have youth tournaments coming up
 - viii. optional practices will begin after Labor Day

3. Special Committee reports-

4. Special orders (Important business previously designated for consideration at this meeting)

5. Unfinished business and general orders

6. New business

Motion for Adjournment - 8:55pm (Lisa/Julie)

