

## *Urbana Recreation Council*

### Monthly Meeting Minutes

November 11, 2025

In attendance: Clint Touart, URC acting president; Nick Georgilas, URC acting vice president; Elizabeth Petrolle, URC secretary; Julie Ahdoot, URC treasurer; Elizabeth Petrolle, URC secretary; Nicole Dietrichson, URC lacrosse co-commissioner; Mike Solomon, URC lacrosse co-commissioner; Kumi Kobayashi, URC/UHS Boosters liaison; Brook Aranda, URC basketball co-commissioner; Jason Cross, URC football commissioner, David Milord, FCPR representative

Absent: Vitto Cresta, URC basketball co-commissioner

guests: Carmin Newman, Jen Parker, Aisha Hartford (via phone for nominating committee report), Lisa Carr/Lisa Gilbert, George Gilbert

Motion to begin: 8:03pm (Elizabeth/Clint)

#### Reports of officers, boards, and standing committees-

- a. Acting President
  - i. Bylaw revisions - motion to approve bylaws (Elizabeth/Julie), majority in favor, Lisa Carr/Lisa Gilbert, George Gilbert abstained, Jason Cross was not present at the time of the vote
  - ii. Codes of conduct, policy against harassment, intimidation, and bullying - motion to approve (Elizabeth/Julie), majority in favor, Lisa Carr/Lisa Gilbert, George Gilbert abstained, Jason Cross was not present at the time of the vote
    1. Lisa Carr asked if these are publicly available and the board acknowledged this will now be posted on the website and sent out in registrations
  - iii. Revisions of URC Constitution, Complaint escalation policy and review of items to standardize - ongoing
    1. Constitution - need to update, then send to Keith to review, will vote in at December meeting
  - iv. Incident reports - reports from commissioners of any injuries in October? None reported, mild concussion in the football playoff game last weekend - forms will be forthcoming
    1. Link to FCPR reporting form can be found on the URC website
- b. Acting vice president
  - i. Accessibility policy document - motion to approve (Elizabeth/Nicole), majority in favor, Lisa Carr/Lisa Gilbert, George Gilbert abstained, Jason Cross was not present at the time of the vote
  - ii. All commissioners need to review their flagged background checks - commissioners need to get with the coach and inform the board of the finding

1. Clint has access to the account, still need to get admin approval
- c. Secretary-
  - i. Approval of October meeting minutes - motion to approve (Elizabeth/Julie), approved, Lisa Carr/Lisa Gilbert, George Gilbert abstained
- d. Treasurer / Treasurer's Report-
  - i. Julie is working on the FCPS rectifications, still have errors, many duplicate charges
    1. Charging cheer for 3 hours when only using 2 hours
    2. Making it difficult for winter sports to make reservations using FCPS facilities
  - ii. Taxes are due 11/15 -
    1. Please submit any outstanding receipts to the Google drive
    2. Justine works for the government, her personal computer is in the office and she is not allowed to go get it
      - a. Will look into filing an extension
      - b. Will consider an alternative CPA firm to get the taxes done on time if Justine is unable to complete them
- e. At-Large -
  - i. Working on updating the mission statement to include a vision statement and core values for the URC - in process
  - ii. Will work to establish a vendor management program - approved list of vendors, vendors who we have established relationships with
- f. Parks and Rec -
  - i. All the youth leagues ended this past weekend
  - ii. Registration opened for the Winter leagues
  - iii. Nicole requested the farm field address be changed - the current address is to a locked gate at the Campus Drive athletic fields, this is an issue for emergency vehicles to get to the fields, emergency personnel report not being able to find the field by the address, have to use Google
  - iv. Issues with the outside of Urbana groups getting gym space and taking it away from our groups, why do we not have priority, how is this determined?
    1. David suggested speaking with Tommi-Leigh to get clarification
- g. Youth liaison for Boosters -
  - i. UHS volleyball is headed to states, boys XC won states, girls XC were 3rd
  - ii. Have built some good relationships over the last year, but striving to continue to grow those relationships now that Kumi knows the various sports communities
  - iii. UHS athletic boosters, band boosters, and PTSA have been working together and want to include URC and others within that to build a positive relationship with all youth organizations.

- h. Website Administrator/Team Snap -
  - i. Send Juan any updates: [socialmedia@urbanareccouncil.com](mailto:socialmedia@urbanareccouncil.com) and he will post them on our social media accounts
  - ii. If you want anything on the website please send it to: admin@urbanareccouncil.com
- i. Social Media - not present, no updates
- j. Accessibility -
  - i. There is a form on the website that needs to be utilized for all requests - please DO NOT email Jess to request something

2. Program commissioners-

- a. Baseball & Softball- no updates
- b. Basketball-
  - i. Working to get set up at the bank, need checks for the upcoming season
- c. Cheer –
  - i. All teams have wrapped up their season so the focus now is on the banquet. We are finalizing head count and menu selection pending verification from chef at event space on food allergies/sensitivities list.
    - 1. Two ASL interpreters have been secured for the event. This was done through the published form on URC website.
    - ii. Given potential financial constraints as a result of the government shutdown, cheer has reduced the cost for parent tickets by subsidizing a portion.
    - iii. While we are still collecting donations for annual banquet raffle baskets, cheer coaches have been instructed to limit solicitation and the program will add to the baskets if needed.
- d. Field Hockey- no fall season
- e. Football- no updates
- f. Lacrosse-
  - i. Will add the codes of conduct and policy against bullying, intimidation and harassment in team snap for future registrations
  - ii. Coaches meeting 2:45pm at Urbana Library on 11/23
  - iii. Registration opens 12/14 @ 5pm
- g. Poms- unable to attend, update sent via email

- i. Winter Poms tryouts start next week, 50 registered so far!
- h. Wrestling- no updates
- i. Boy Scouts - not present
- j. Special Committee reports-
  - i. Nominating committee report - nomination committee (Carmin Newman and Jen Parker, Aisha Hartford - on the phone)
    - 1. Jen explained the process that the nominating committee went through to determine who is interested in the open URC Executive Board position - 8 applications in total, 3 chose not to interview. 5 applications for 5 different positions.
      - a. Conducted 5 different interviews, each interviewee was asked the same 10 questions. Carmin did not participate in the interview for president.
      - b. Brent Newman (president) - has 3 kids, ethics POC for the mountain valley league, wants to improve all of the various sports programs in the URC, move them to the next level, improve membership opportunities and numbers, build the UHS relationship, runs a large team of people at work, manages a multi-million dollar budget at work, knowledge of the commissioner role
      - c. Abu Sesay (VP) - has two high schoolers, and a young daughter, serving on the UYF for several years, was on the coaches committee, has served in communication and spokesperson roles, works in HR, wants to be VP to help build up the programs for a variety of sports, wants to build a relationship with UHS, very genuine, wants to give back
      - d. Rachel Vaichus (secretary) - currently a cheer coach, runs her womens in IT counsel, communication background, works in cybersecurity - very good understanding of correcting processes, organized, tracks budgets, wants to give back, several young kids
      - e. Melissa Francis (treasurer) - has several kids, helps in a variety of ways, very giving of her time, very organized and dedicated, wants to be involved, has worked with Julie in the past in the Moms Club - not currently employed, unsure if she has any accounting experience
      - f. Hunter Davis (at large) - lives in Lansdale, has two young girls age 6 & 9 who swim, very genuine, humble, ran the Ft. Meade youth sports program, wants to give back to the community
- 3. Special orders (Important business previously designated for consideration at this meeting)-

4. New business-
  - a. Consider payment plans for furloughed workers when opening registration
5. Unfinished business and general orders
  - a. URC logos - Manda is currently working on updating these

Motion to Adjourn: 9:34pm (Jay/Julie)