

***Notes* Urbana Recreation Council**

Monthly Meeting Minutes

February 12, 2026

In attendance: Brent Newman (president), Rachel Vaichus (secretary), Nicole Dietrichson (lacrosse), Kumi Kobayashi (boosters), Mike Solomon (lacrosse), Hunter Davis (at-large), Melissa Francis (treasurer), Clint Touart (wrestling), Juli Wu (cheer), David Milord (FCPS), Abu Sesay (vice president)

Absent: URC baseball, softball, basketball, poms, field hockey & football commissioners

Guests: N/A

Motion to begin: 8:10pm (Rachel/Melissa)

President – Brent

Sharing Meeting Minutes and Financials

- Monthly meetings open to the public will continue to be uploaded and shared.
- Financial documents and records may be shared only with appropriate justification outlining the need for access. We will not share these unless we feel there is a valid reason. Confirmed with Keith (legal); taxes are filed publicly.

Discussion regarding board meeting attendance was mentioned.

Fannie Mae Fields Update

- Security company currently occupying the building is uncomfortable with outside groups using the space due to stored equipment inside.
- Potential to revisit the situation in March; property may be listed for sale. Contact made with UVFD, who are considering allowing URC to use some of their space (Football/Lacrosse).

Vice President – Abu

Revise Bylaws

- Change board member terms to 2 years (including Vice President, At-large, and Secretary). We will look to vote on this change in the March URC board meeting..

Secretary – Rachel

Expectations for Commissioners and Programs

- Discuss expectations for timely feedback and responses to questions.

- Address communication challenges when board members do not regularly check council email. Council email addresses are publicly shared on social media and websites; parents should expect timely responses.
- Approval of January meeting minutes - motion to approve (Brent/Melissa)
- We briefly discussed the expectation for commissioners to show up to URC Board meetings, or have a delegate if they cannot attend.

At-Large – Hunter

Coaches Selection Process

- Review and discussion of findings related to the coaches selection process.
- Current processes are not consistent across programs.
- Board would like to implement a framework that all programs can follow, including:
- Advertise and hold a potential coaches meeting (3–4 months before season starts)
- All programs must conduct background checks
- Offer general training for parents who want to coach but haven't coached before
- Conduct an end-of-season survey
- We don't have the people here who need to get this information which is incredibly frustrating. We want to develop a framework that standardizes the selection process, esp for those programs who are having a hard time finding coaches.
 - Continuous feedback, self-reflection, coaches and how they did
- We want the best fit - for the kids and the coach; training for the coaches if parents ever ask questions
- How can we show appreciation for the coach/volunteers - we need to do our best to retain them
- We need to get our social media presence for these open positions
- Commissioners should be having conversations with potential head coaches
- How do we go find/select our coaches?
- This will require more of a lift from commissioners than some may want to do; need to get a pulse check

Treasurer – Melissa

Creation of a URC Calendar

- Develop and maintain a yearly calendar of events that can be updated as needed.
- Calendar to be shared via social media and email.
- Include the month each sport plans to open registration.
- Include fundraising events and all URC-hosted events.
Use to promote camps for each program; should be on the website - a live calendar on the website
- Juan should create and pin to top of URC IG page and the website

PNC Update

- Kendra at PNC provided documents of an account she believes would better suit us.
- Provided documents to ECB - can send to any commissioners who wish to review.
- Making a higher credit limit a priority.
- Would like to get into the correct account by spring.
- Should we have a standard process? Yes. If they are using the card they should know/reconcile it.
- Melissa should be informed if more than 1k will be spent
- Should each program pay FCPS field usage?

- PNC increasing card limits; programs just want to pay certain things - we want a rate of return bc we are currently getting less than a savings account; everyone agrees to upgrading our banking accounts moving forward.
- We have to pay field hockey bills

Additional Items:

a. Parks and Rec:

i. Nicole requested the farm field address be changed - the current address is to a locked gate at the Campus Drive athletic fields, this is an issue for emergency vehicles to get to the fields, emergency personnel report not being able to find the field by the address, have to use Google

Has been moved up in the chain of command, they did go up there and the sign is there, but they put it in the wrong place. They just need to move the sign.

ii. Issues with the outside of Urbana groups getting gym space and taking it away from our groups, why do we not have priority, how is this determined? David suggested speaking with Tommi-Leigh to get clarification - any update? *David said that if it is something within her bandwidth, URC council gets priority but outside the program - its the public schools - balance of FCPR and FCPS.*

iii. NFL flag registration just closed - girls middle school HS league, putting roster and coaches 3/28 first day for NFL.

b. Youth liaison for Boosters

i. Use of UHS logos, working with Sidemind Creations to establish a few “approved” logos for youth and UHS Standardizing the logos

ii. UHS requests that all non-sport specific gear only be sold at the UHS apparelshed since that is a big money maker for Boosters

c. Website Administrator/Team Snap

If you want anything on the website please send it to: admin@urbanareccouncil.com

- Call w/ TS; enterprise TS for business, we would have 2500 players, we only have a little over 1000 so they knocked us down to the next tier - saving us 2-3k for the next renewal - billed end of June, a cost reduction there
- 750-1500 (tier)
- If you have a coaches/volunteers that doesn't have a kid in system, they do not count
- The other thing is that TS is saying we move to TS One - they are rebranding, and shrinking their program season layers = maybe move for Winter sports which is in the summer

d. Social Media -

Send Juan any updates: socialmedia@urbanareccouncil.com and he will post them on our social media accounts or send out an email blast

e. Accessibility -

There is a form on the website that needs to be utilized for all requests - please DO NOT email Jess Aiello to request something

Program Commissioners

a. Baseball & Softball

NSTR

b. Basketball

NSTR

c. Cheer

- Mock try out for middle school girls 3/7
- Panel of HS coaches and youth coaches who have experience in judging cheers
- Soliciting coaches, 2 interest (no experience)
- Request for shelter for cheer fitting/kick off party

d. Field Hockey- no fall/winter season

- Typically a fall season sport; AJ was trying to revive it - Melissa would like her contact info
- Do we need to solicit a field hockey commissioner? Should start out as a clinic to get interest

e. Football

- Starting coaches selection process in next few weeks; off season training opportunities for the kids - try to do basic fundamentals and agility drills, football related skills - coach Shumaker and Jay offered to give us some of his coaches/older players to come and help; exploring new helmets for new safety regulations, weight of helmet has changed all now are above 3.7-4lbs, below 3.5lbs bring it in for the younger kids first as it impacts them the most
- Registration opens in March; 3rd week
- Meeting with Mountain Valley to expand the draw area; not just something that impacts just our programs but all across the league.
- Girls Flag - 4th and 5th? No longer a pilot, they will branch off and do their own thing under Mountain Valley - will be run by Jeremy from Catocin (own board/bylaws) potentially try to do youth, but doubtful it happens this year.
- Will we have a true commissioner for the girl's flag? Evan was going to serve on the Mountain Valley girls flag board, but we will build out a more robust board.(announcements should come out soon). This fall is still 6, 7 and 8th grade.
- HS will do a camp most likely at farm fields

f. Lacrosse

- Registration is closed/completed.
- 252 kids across pre-k-8th grade.
- Practice starts 2/23 start; games 2nd week of March. 3/14-15
- Games start before county fields are open
- Talk to Juan - facebook exchange for equipment swap if needed
- When does parks and rec start approving field use

g. Poms

NSTR

h. Wrestling

- Maryland Terps day 3 weeks ago, 175 tickets bought, 160 plus kids went and families - they lost to Purdue, but they got autographs and pics
- Same wrestlers that run summer camps were there wrestling
- Summer camp dates (can't book yet) 6/22-6/26 UMD will be at UHS to run all day camps 3 sessions a day

- Banquet is booked for 3/24 Rockville SportsPlex - 2 full turf fields (2500 last year for 3 hours plus set up)
- Championships started last week, age weight for travel league was last weekend, MSW States - 22 kids competing this weekend McDonough HS (girls and boys)
- MJWL - travel league their end of season tournament is next season 24 kids participating and the following weekend will be for top 5 go to Jr. States, Mid MD qualifier is 2/28 . Championship is March 8. We are not running it but we are the host location on the 8th (UHS).
- Post season tournaments and spring work outs, summer agility and strength training will happen again; HS coach will be involved with Spring workouts.

i. Boy Scouts

NSTR

j. Special Committee reports

- We are going to put together a committee to manage the coaches selection process we have discussed, - box checking and ensuring that in season for whatever sports there are, the coaches have done background check, application etc.

Special orders (Important business previously designated for consideration at this meeting)

New business

Unfinished business and general orders

- a. URC logos - please provide feedback
 - Past: Youth stuff to be branded Youth; HS boosters, does not sell sport specific, only Urbana Hawks
 - Does not need permission from HS - but cannot say Urbana Hawks by itself.

Motion to Adjourn: 9:56pm (Mike/Melissa)