

Urbana Recreation Council

April Agenda

April 16, 2026

In attendance: Melissa (treasurer), Brent (president), Hunter (at large), Abu (vice president), Julia, David, Julie, Clint, Nick

Absent: Rachel (secretary), Brook & Vitto (basketball), Mike & Nicole (Lacrosse), Kumi, Poms, Jason

Guests:

Motion to begin: 8:10 (Brent/Clint)

President – Brent

- Finalize standardized Code of Conduct and confirm ownership (URC vs. commissioners)
 - Will send out a standard code of conduct this week, make sure every program has one. Each program will have to tweak it for their sport. All encompassing - parents and athletes
- Follow up on abuse training requirements (Brent to investigate)
 - Haven't found anything that covers all sports. Cheer has sent NFHS Abuse Training for coaches. Wrestling/Lacrosse/Football already do some version of abuse training.
- Define expectations for tenured coach development (optional vs. required)
 - Coaches that genuinely want to grow and learn with program they are involved with. At each programs discretion. Let us know what that looks like for each program.
 - Possibility of High school coaches helping teach youth program coaches.
 - Develop curriculum, develop goals
- Clarify/enforce board attendance policy and tracking process
 - If you miss 3 meetings in 1 year without cause or response, and do not send someone in place you are out. If you can't be here, what benefit are you to kids.
- Finalize plan for virtual vs. in-person meeting cadence
 - The July meeting will be virtual. Hoping virtual meetings will create better attendance.
- Address social media oversight standards across programs
 - Social media posts need to be clean and whoever runs social media need to ensure posts are appropriate every time. Ensure songs attached to posts are the CLEAN/EDITED version.
 - Considering providing URC sponsored training on how to use social media properly - would not cost anything.
- Plan/logistics for URC-sponsored quarterly events (location, timing, mascot, activities)

- Trying to plan quarterly events for youth programs and received an email stating Boosters is planning something similar for everyone in the community.

Vice President – Abu

- Revise bylaws to reflect approved term changes and updates
 - Completed by laws to reflect term changes. Will develop changes for attendance and send out.

Secretary – Rachel

- Approval of March Meeting Minutes - Motion to Approve:
APPROVED (Brent/Abu)
- Sent out email to the 3 scholarship committee volunteers
 - Scholarships changed to \$5k each (one male/one female) Three people from the community were picked for the committee.
- We have had 7 HS athletes contact for the application, however, no application has been sent in
 - We have sent out information on how to apply to scholarships multiple times on social media. Will send out again by email distribution. If applications do not meet all requirements we will decide on a case by case basis. Hoping eventually we can continue raising the amount of scholarships. If the committee cannot decide, the ECB will make the decision. Will review the applications as they come in, want to get the money out before school finishes.

At-Large – Hunter - will send notes to group

- Define URC-wide sponsorship model (vs. program-specific)
 - Drafted models and will forward once complete. Will discuss further at the next meeting with more people present.
- Clarify sponsor benefits/packages
- Update and correct website content
- Determine approach for jersey/logo placement across programs
- Explore financial support for athletes (registration assistance)
- Consider collecting program “wish lists” for needs/funding

Treasurer – Melissa

- Confirm allocation amounts.
 - Transferred all 2025 Allocation Fees to operations account on 03/23/26. Travel should only be taken out once per year. Allocation fees should not be taken from camps. Have to figure out when Travel allocations will be taken - Nick will let us know when is best.
- MD Department of Assessments & Taxation
 - Bank notified us that they cannot find URC in good standing in the state of MD. Called the Department of Assessments & Taxation and we are not registered. Filled out and filed on 04/06/26. Awaiting approval. We need this to move forward with new credit cards.

- Taxes
 - Received letter from IRS stating we owe a penalty of \$2,725.00 due to filing Form 990 late. Justine is going to call and see if the fee can be waived. We are a year behind on taxes, so the penalty is from 2025 when we just filed 2024. Justine has a plan to get us on track with taxes, I gave her the go ahead to get us on track.
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Additional Items

Parks and Rec

- Confirm final resolution of field address/signage issue and yellow gate responsibility
 - [Already completed at previous meeting](#)
- Confirm contact/update for Tammy Tate (replacement for Tommi-Leigh)

Boosters

- Not Present, sent email.
- New website. www.homeofthehawks.org
- May 18th - next boosters meeting in press box
- 6/2 - meet the coaches for incoming 9th graders (or new to UHS)
- 9/4 - proposed UYFCP youth night

Website / Communications

- Reinforce process for website updates submissions
 - Reinforce process for social media submissions/approvals
 - Ensure compliance with accessibility request process
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Program Commissioners (Outstanding Needs Only)

- **Baseball & Softball:**
 - Secure additional coaches (softball gap)
 - Finalize batting cage sponsorship and installation plan
- **Cheer:**
 - Finalize new fundraising initiative & program roadmap
 - Continue development of HS collaboration/clinics
 - Need guidance from ECB if there are to be any new guidelines for logo use, sizing, and placement standards
- **Field Hockey:**
 - Clarify financial/account structure and oversight
 - Make contact with AJ
- **Football:**
 - Monitor registration and coach capacity planning
- **Lacrosse:**

- Address field maintenance scheduling (Campus Drive)
 - Finalize powder puff event details
 - **Poms:**
 - Recruit coaches for fall season
 - Finalize uniforms and program planning
 - **Wrestling:**
 - Resolve facilities invoice discrepancy
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Program Commissioners (Updates)

- **Basketball:**
 - Currently running spring leagues with 3rd-8th that start games this week. We completed our winter mid Maryland banquet at Dutches Daughter and had three youth Rec championships. Mid Maryland 7th and 8th will be putting their trophies in the case at UMS next week with the principal for Boys 7th championship and Boys 8th divisional winner.
 - Mid MD is looking to expand and have a new 6th grade girls team. We will be the back up host for next year's boys tournament.
 - Looking at different options of leagues other than MYBA for youth rec teams.
 - Will be reaching out soon to get end of season feedback processed and coaches applications for next season. We have closed out all invoices and paid our 2025 Allocation Fees to URC. All FCPS invoices for basketball are up to date.
- **Cheer:**
 - Uniform and spirit wear orders to be placed end of May, after fittings.
 - Currently at 142 registered, with registration closing May 1
 - Finalized banquet date, November 13th
 - Dates for picture day with BAA Photography set
 - Fundraising contract with Charleston Wraps signed
 - Continued collaboration with UHS cheer head coach to develop camp and ongoing tumbling needs
 - Planning on May 27th tumbling clinic, hosted by DDA.
- **Baseball/Softball**
 - Opening Day this Sunday
 - Need fields opened sooner (district park, community park) work with FCPR to try and get this accomplished. Tommi-Leigh got it opened earlier last year and had to go through hoops.
 - Worked on getting new batting cage up.
 - \$24,000 to get cage fixed and put up at district park.

- FCPR will not maintain cage, we are responsible for maintenance. Working with Wendy on \$10,000 grant money from Hyundai. May have to front money. Will get another proposal.
 - Putting another shed at field 6 - got approval.
 - Talked to Vinci Tan, will become rec co-commissioner for baseball this fall. Brad Pseres rec softball/travel.
 - Daniel Ford 10U will take over Travel baseball. Everyone will work together.
- **Field Hockey**
 - Field hockey wants youth money for high school goals
 - Will have a discussion with youth commissioner this week
- **Football**
 - Registration open
 - Finished selecting coaches - different this year. Just naming a level coach, depending on numbers - in June/July will decide if two teams are needed per level. When it makes sense to, they will split by grade if possible.
 - Skills clinics by performance director on Sundays at UHS - great turn out
 - Important dates were sent out on social media
 - No referee shortage
 - Mountain Valley fully adopted girls flag football as separate entity, has been talk to lower age to participate - field space availability is the problem
- **Wrestling**
 - Post season practices already in full swing (monday/wednesday)
 - High school uses room other days
 - Summer camp last week of June
 - Trying to purchase 2 mats (URC pays one, HS pays one)
 - Plaque after 3rd year with new plate each time
 - Still owes budget reconciliation

New Business

- **Volleyball Program (Greg & Stephanie Blake)**
 - Created Google Form to gauge interest, had almost 100 households fill it out - GREAT interest
 - Define program structure (clinics → league)
 - Determine timeline (target: fall season)
 - Identify coaching and volunteer needs
- June 15th will be able to request space for fall start

Motion to adjourn: 10:06 (Abu/Julia)